

Invertis University, Bareilly



IU/Admission Committee/2019

Date: 17th April 2019

Office Order

The Admission committee is constituted to decide on the Admission related matters of the university from 19.4.2019 to till further orders.

1. Prof Y D S Arya
2. Dr R K Shukla
3. Dr P P Singh
4. Dr Manish Gupta
5. Mr Santosh Kumar
6. Dr Rubina Verma
7. Mr Rajiv Bhandari

Chairman 
Member
Member
Member 
Member
Member
Secretary

FUNCTIONS:

The committee will look into:

1. The matters relating to Admissions of the students in various courses at undergraduate, postgraduate, and doctoral levels.
2. Reviewing and developing admissions policy and practice.
3. Setting benchmark admissions criteria and requirements, including the documentary evidence required to evidence fulfilment of those criteria.
4. Overseeing the implementation of procedures for the accreditation of prior learning.
5. Providing advice to the Quality and Standards Committee regarding the approval of articulation agreements.
6. Monitoring and reporting to the Quality and Standards Committee.
7. Promoting fairness and consistency in admissions policy and reviewing implementation.
8. Submit the list of admissions made by the university to concerned authorities and get timely approval.
9. Planning and executing entrance examination for admission in various courses.
10. Various scholarships announced for admission.
11. Establishment of support cell for entertaining loan related queries of students.
12. Establishing proper student counselling cell for the purpose of admissions.

13. Issue timely notifications for admissions as per the guidelines issued by statutory bodies and concerned authorities.

Proceedings of the Meeting of Admission Committee dated 27th April 2019 to discuss on the following Agenda

AGENDA:

1. To decide on arrangements for counselling of students.
2. Review of 2018 admissions policy and practices.
3. To decide on issuing notifications for admissions of all the courses at UG & PG and doctoral levels in newspapers and on our college website.
4. To discuss the education loan related issues.
5. Entrance Examination Test (IUCET).
6. Arranging higher education awareness counselling sessions in other cities.
7. To discuss various scholarship schemes.
8. Discussion about introduction and promotion of two new-courses BBA LLB, B Com LLB.
9. To decide on submission of the list of admissions made by the university to the concerned competent authorities and get approval.
10. Any other points with the permission of the chair.

MEMBERS PRESENT:

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| 1. Prof Y D S Arya | Chairman |
| 2. Dr R K Shukla | Member |
| 3. Dr P P Singh | Member |
| 4. Dr Manish Gupta | Member |
| 5. Mr Santosh Kumar | Member |
| 6. Dr Rubina Verma | Member |
| 7. Mr Rajiv Bhandari | Secretary |

Resolutions:

1. It is resolved to establish a separate room exclusively for counselling of students before and after admission process. Admission office in association with Office of Dean Student Welfare and concerned academic deans will look after all the issues of counselling.
2. Office of Dean Student Welfare will look after all scholarship related issues. (Scholarship offered by social welfare department, state

- government, Scholarship from central government through national scholarship portal).
3. Office of Dean student welfare will handle all the education loan related queries of students using both online and offline interface.
 4. Registrar office will plan and execute the entrance examination (IUCET) of prospective students.
 5. Admission office in consultation with deans and HODs will organise the higher education awareness cum counselling sessions in other cities.
 6. Admission office will also arrange the counselling sessions using digital interface.
 7. Admission office will ensure the timely arrangement of admission brochure and other promotion material.
 8. Detailed plan of introduction and promotion of two new courses: BBA LLB, B Com LLB was discussed. It was decided that admission office will give enough emphasis on giving notification/ promotion of this courses.
 9. Admission office will extend complete support to international students in consultation with Coordinator Foreign Exchange Programme.
 10. It is resolved to issue notification/advertisements about admissions in newspapers as per the guidelines of statutory bodies.
 11. It is also resolved to place the notification on university website and provide an opportunity to the candidates to download the application online and submit as per notification.
 12. To provide all necessary information and guidance for making online options to the students who ever approach the college.
 13. To provide all necessary information and extend fullest co-operation to the students and parents during the process of admissions.
 14. The meeting concluded with thanks to the chair.

Copy to Concerned Members.


(Prof Y D S Arya)

Chairman

Admission Committee-2019