

**Minutes of**  
**12<sup>th</sup> Meeting of**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

**Date:** August 14, 2021  
**Time:** 04:00 PM  
**Venue:** Conference Hall  
Academic Block-3  
Invertis University, Bareilly

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The 12<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) was held of Saturday August 14, 2021 at 04:00 PM at conference room of Academic Block-3 of Invertis University, Bareilly.


The following members attended the meeting:

- 1 Prof. Y. D. S. Arya
- 2 Sh. L. P. Mishra
- 3 Prof. R. K. Shukla
- 4 Prof. Manish Gupta
- 5 Prof. P.P. Singh
- 6 Mr. Santosh Kumar
- 7 Prof. Jitendra Nath Srivastava
- 8 Prof. R.K. Purohit
- 9 Prof. S.S. Tripathi
- 10 Prof. Lalit Singh
- 11 Prof. Nalin Verma
- 12 Ms. Shalini Anand
- 13 Dr. Avadhesh Sharma
- 14 Mr. Ashutosh Pradhan
- 15 Mr. Mon Prakash Upadhyay
- 16 Dr. Pankaj Kumar Rai
- 17 Mr. Sarthi P. Gouda
- 18 Ms. Meeta Chaudhary

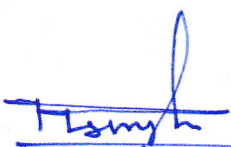
<b>Meeting Name: 12<sup>th</sup> Meeting of IQAC</b>			
<b>Date of Meeting:</b>	<b>August 14, 2021</b>	<b>Start Time:</b>	<b>4:00 PM</b>
<b>Location:</b>	<b>Conference Room AB-3</b>	<b>End Time:</b>	<b>5:00 PM</b>
<b>Chair:</b>	<b>Prof. Y.D.S. Arya</b>	<b>Minute Taker:</b>	<b>Dr. Avadhesh Sharma</b>
<b>1. Agenda</b>			
<ol style="list-style-type: none"> <li>1. Review of action taken report of last IQAC meeting</li> <li>2. Preparation for NAAC inspection is on track.</li> <li>3. Dry runs were organized for checking various department readiness</li> <li>4. Course and program exit survey</li> <li>5. Provision for internship/field projects</li> <li>6. Revision of value added courses</li> <li>7. Inclusion of provision for experiential learning, participative learning and problem solving methodology in lecture plan of all teachers</li> <li>8. Increase the use of ICT tools for effective teaching-learning.</li> <li>9. Measures to increase participation of students in state and national level cultural, sports, and academic etc. competitions.</li> <li>10. Increasing alumni activities and their contributions</li> <li>11. Events/fdps/seminars etc. focused on enhancing life skill, soft skills, domain skills etc. and their inclusion in departmental action plan for year 2021-22.</li> <li>12. Inclusion of departmental cultural and sport activities in action plan for year 2021-22.</li> <li>13. Plan to organize seminar/workshops focused on quality in aspects like teaching-learning, research, curriculum design etc. at department and university level.</li> <li>14. Social outreach and extension activities in adopted villages and impact analysis by</li> <li>15. Efforts to promote interdisciplinary research.</li> <li>16. Timely submission of information for AQAR preparation</li> <li>17. Discussion on any other point/s raised by the respected members of IQAC</li> </ol>			
<b>2. Summary of Discussion</b>			
<ol style="list-style-type: none"> <li>1. The meeting started with the permission of chair</li> <li>2. New members were welcomed by the director</li> <li>3. The action taken report of the last meeting was presented by the co-coordinator</li> <li>4. The co-coordinator presented the agenda to all present members for discussion</li> <li>5. It was proposed that the departments should conduct course and program exit survey and all members agreed to this proposal.</li> </ol>			


6. It was discussed to include the internship/field project in best possible way in every program		
7. Value added courses being run by the department are to be revised and updated. Efforts should be made to run one or two value added courses at university level.		
8. The lecture plan of faculty should include: <ul style="list-style-type: none"> <li>a. Activities/assignments/tests etc. for experiential learning, participative learning and problem solving methodology</li> <li>b. Details of ICT tools/software/OERs etc.</li> </ul>		
9. The departmental action for 2021-22 should also include: <ul style="list-style-type: none"> <li>a. Proposed alumni activities (atleast one)</li> <li>b. Proposed cultural and sport activities</li> <li>c. Proposed conference/seminar/fdps' (focused on quality improvements)</li> <li>d. Proposed activities focused on improving life skills, soft skills, domain skills for students and teachers</li> <li>e. Proposed research activities of the department focused on interdisciplinary research</li> <li>f. Proposed social outreach and extension activities (to be finalized in consultation with RI club)</li> </ul>		
10. Departments and hobby clubs to increase their efforts for more participation in state and national level fests/AIU youth festivals and sport events.		
11. The submission of the Action Plan completion status & Annual Report of session 2020-21 and information for AQAR after NAAC accreditation by all departments and hobby clubs.		
<b>3. Conclusion</b>		
1. Course and program exit survey to be conducted.		
2. Provision for internship/field projects in programs to be included in most of the programs.		
3. All value added courses to be revised and one new value added course at university level to be conducted in odd semester of 2021-22.		
4. Faculty members should revise their lectures plans as per discussion point no. 8.		
5. Departments should revise their action plans as per discussion point no. 9.		
6. All clubs may plan their calendar to include state and national level fests and AIU youth festivals		
7. HODs should submit the Action Plan completion status & Annual Report of session 2020-21		
<b>4. Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
1. Course and program exit survey	HOD	August 31, 2021
2. Provision for internship/field projects in programs	HOD in consultation with respective Dean	August 31, 2021


3. Revision of value added courses	HOD in consultation with respective Dean	
4. University level value added course on MS-Office in odd semester of session 2021-22 proposal	CEO, I-Tech Club	August 31, 2021
5. Revision of lecture plan	Faculty members	August 31, 2021
6. Submission of action plan of 2021-22	HOD	August 31, 2021
7. Activity calendar	Abhiruchi CEOs	August 31, 2021
8. Action Plan completion status and annual report for session 2020-21	HODs	August 31, 2021
<b>5. Next Meeting</b>		
<b>Date: September 05, 2021</b>	<b>Time: 03:15 PM</b>	<b>Location: Conference Room AB-3</b>
<b>Objective(s):</b>	ATR of the last meeting	

  
**(Dr. Avadhesh Sharma)**  
**Co-Coordinator, IQAC**

Submitted for kind confirmation and approval.

  
 16/08/21  
**(Prof. P. P. Singh)**  
**Director, IQAC**

  
**(Santosh Kumar)**  
**Registrar**

  
**(Prof. Y. D. S. Arya)**  
**Vice Chancellor**

## Enclosures: Photographs of Meeting & Attendance





# INTERNAL QUALITY ASSURANCE CELL

INVERTIS UNIVERSITY, BAREILLY

SESSION 2021-2022

Date: August 14, 2021

S. No.	Name	Description	Designation	Signature
1	Prof. Y. D. S. Arya	Vice Chancellor, IU	Chairperson	
2	Sh. L. P. Mishra	Director Administration, IU	Member	14/8/21
3	Prof. R. K. Shukla	Dean Engineering, IU	Member	14.8.21
4	Prof. Manish Gupta	Dean Management, IU	Member	
5	Prof. P.P. Singh	Dean Student Welfare, IU	Director	
6	Mr. Santosh Kumar	Registrar, IU	Member	
7	Prof. Jitendra Nath Srivastava	Chief Proctor, IU	Member	14/08/2021
8	Prof. R.K. Purohit	Dean Academic Affairs, IU	Member	
9	Prof. S.S. Tripathi	Dean Agriculture, IU	Member	14/8/21
10	Prof. Lalit Singh	Dean Pharmacy, IU	Member	14/08/2021
11	Prof. Nalin Verma	Dean Mass Comm. & Education	Member	
12	Prof. A.B. Kagalitiya	Dean Legal Studies, IU	Member	On Leave
13	Ms. Shalini Anand	Additional Dean Student Welfare, IU	Member	14-8-21
14	Dr. Avadhesh Sharma	Asstt.Prof., Deptt. of ASH, IU	Co-Coordinator	14/8/21
15	Mr. Ashutosh Pradhan	Asstt.Prof., Deptt. of ASH, IU	Member	14/8/21
16	Mr. Mon Prakash Upadhyay	Head, Deptt. of Electrical Engineering, IU	Member	14-8-21
17	Dr. Pankaj Kumar Rai	Co-Coordinator, Ph.D. Cell, IU	Member	14/08/21
18	Mr. Sarthi P. Gouda	Director Placement, IU	Member	14/8/21
19	Dr. Akhsita Banga	HOD, Agriculture, IU	Member	On Leave
20	Ms. Meeta Chaudhary	Associate Prof., CSE, IU	Members	
21	Mr. Sudhir Mehrotra	Chartered Accountant	Management Nominee	ABS

22	Mr. Vishal Seth	Academic Relationship Manager, TCS	Member from Industry	ABS
23	Mr. Avinash Verma	Parent	Stakeholders Member	ABS
24	Ms. Manya Sharma	B.Tech. CSE VII Semester	Student Member	ABS
25	Mr. Hemant Ghai	CNBC Awaaz	Alumni Member	ABS

**Internal Quality Assurance Cell**

Dear Members of IQAC,

Please make it convenient to attend a meeting as per the following details. Brief points of Agenda are enclosed. However, the details will be placed on the table.

**Date: 14<sup>th</sup> August 2021**

**Time: 03:00 PM**

**Venue: Conference Room AB-III**

***Agenda Items***

Item No.	PARTICULARS
1	Review of action taken report of last IQAC meeting
2	Course and program exit survey
3	Provision for internship/field projects
4	Revision of value-added courses
5	Inclusion of provision for experiential learning, participative learning and problem-solving methodology in lecture plan of all teachers
6	Increase the use of ICT tools for effective teaching-learning.
7	Measures to increase participation of students in state and national level cultural, sports, and academic etc. competitions.
8	Increasing alumni activities and their contributions
9	Events/FDP/Seminars etc. focused on enhancing life skill, soft skills, domain skills etc. and their inclusion in departmental action plan for year 2021-22.
10	Inclusion of departmental cultural and sport activities in action plan for year 2021-22.
11	Plan to organize seminar/workshops focused on quality in aspects like teaching-learning, research, curriculum design etc. at department and university level.
12	Social outreach and extension activities in adopted villages and impact analysis by
13	Efforts to promote interdisciplinary research.
14	Timely submission of information for AQAR preparation
15	Discussion on any other point/s raised by the respected members of IQAC



**(P. P. Singh)**

**Director-IQAC**

**Professor & Dean, Faculty of Science**

**Invertis University, Bareilly**