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**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH  
भारतीय आयुर्विज्ञान  
अनुसंधान परिषद्

**NIP**

NATIONAL INSTITUTE  
OF PATHOLOGY  
राष्ट्रीय विकृति  
विज्ञान संस्थान

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आईसीएमआर. - राष्ट्रीय विकृति विज्ञान संस्थान  
**I.C.M.R. - NATIONAL INSTITUTE OF PATHOLOGY**  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार  
Department of Health Research, Ministry of Health and Family Welfare, Government of India  
"श्रीरामाचारी भवन", सफदरजंग अस्पताल परिसर,  
"Sriramachari Bhawan", Safdarjung Hospital Campus,  
पोस्ट बाक्स नं. 4909, नई दिल्ली-110029 (भारत)  
Post Box No. 4909, New Delhi-110029 (India)



No.: NIP/ICMR- Developing /AKJ/2019-20/2071

Date: 27/11/2019

To  
**Ms. Pallavi Saxena**  
C-131, AHPL girls Hostel  
Indian Oil Corporation Building  
Near Green Park metro station- 110029

**Subject:** Offer of engagement to **MS. PALLAVI SAXENA**, as Research Assistant in the ICMR funded project entitled "Developing predictive model for the early detection of Intrauterine Growth Restriction in new-borns from polycyclic aromatic hydrocarbons concentration (PAHs) in maternal blood" under Dr. A.K Jain, Scientist 'G' & Principal Investigator,

Madam,

Consequent upon your selection as Research Assistant in the ICMR funded project entitled "Developing predictive model for the early detection of Intrauterine Growth Restriction in new-borns from polycyclic aromatic hydrocarbons concentration (PAHs) in maternal blood", under Dr. A.K Jain, Scientist 'G' & Principal Investigator, in the **ICMR-National Institute of Pathology**, Sriramachari Bhawan, Safdarjung Hospital Campus, Post Box No. 4909, New Delhi, 110029.

I am directed to convey the approval of the Competent Authority for offering you an engagement as Research Assistant against fixed amount of Rs. 31,000/- per month. The engagement will be on contractual basis for the duration of the project with effect from the date of assumption of duty.

**The engagement will be subject to the following terms & conditions:**

1. You are requested to furnish an undertaking to the effect that no criminal proceedings are either pending or contemplated against you in any Court of Law.
2. The engagement is purely on contract basis and the Director of the Institute reserves the right to dispense with your services at any time without assigning any reasons.
3. The present assignment is for a period of 12 months with effect from the date of joining of the said project. Unless subsequently extended on the basis of your performance evaluation.
4. The engagement will get automatically cease to be on present/extended assignment or completion of the aforesaid project activities, whichever is earlier.



- 5 The engagement can be terminated at any time by giving one month notice on either side. Your contract can be terminated forthwith or before expiry of the notice period by making payment of a sum equivalent to one month contractual amount. However, you will not be permitted to surrender one month contractual amount in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice.
- 6 You will be normally posted at the study site; however, you may be temporarily posted to other study sites in the interest of project work.
- 7 You shall not be entitled to any other allowances such as Dearness Allowance, Transport Allowance, LTC, Bonus, etc. You will also not be provided any CGHS or medical facility under CS (MA) Rules.
- 8 No travelling and/or Daily Allowance will be admissible either for joining the assignment or on expiry of the contract. However, while travelling in connection with the assigned work during the period of engagement, you will be entitled to draw TA/DA as per your entitlement.
- 9 **Leave Provisions:**
  - (i) Annual/Accrued leave: 30 days per annum (Pro-Rated @ 2.5 days per month of completed service)
  - (ii) Maternity leave: 180 days in terms of ICMR OM No. 16/50/2015-Admn-II dated 11.02.2016.
  - (iii) 8 days Casual leave and 2 days restricted holiday as per GOI rules.
  - (iv) On termination of the contract, you will not be entitled to carry forward of leave or to the benefit of encashment of earned leave.
- 10 You will not be entitled for any terminal benefits after completion of contract period or otherwise.
- 11 You will not divulge any information gathered or outcome of research work during the period of your assignment to anyone who is not authorized to have the same.
- 12 The contract service will not confer any right for further assignment.
- 13 The fellow shall be governed by the disciplinary regulations of the Host Institute and abide by the ru
- 14 The fellowship will be liable to be cancelled of any kind of misconduct.

In case you are willing to accept the aforesaid conditions of offer of engagement, you are directed to report for duty to the undersigned on or before **27.12.2019 failing** which the offer shall stand automatically cancelled. A copy of this memorandum duly signed by you in token of acceptance of aforesaid terms and conditions should also be furnished to this office along with joining report.



**(Dr. A.K. Jain)**  
Scientist 'G' & Principal Investigator

Copy for information and necessary action to:-

- 1 **Dr. A.K. Jain**, Scientist 'G' & Principal Investigator
- 2 ICMR-"Developing of predictive" Project Cell NIP
- 3 Personal File (Project)